

University of Denver Publishing Institute International Student Application

Application Requirements

- 1. A nonrefundable application fee of \$50 (bank draft or personal check drawn on a prime U.S. bank or international money order) is required to cover the cost of processing the application materials received. Applications will not be processed until this fee is paid. **No waivers or deferrals are allowed.**
- 2. Official transcripts from each college or university attended. **Including an official statement of receipt of degree earned**, must be sent **directly from** the institution(s) to the Publishing Institute in **separate sealed envelopes** and must be accompanied by certified English translations.
- 3. Submit two letters of recommendations from professors, preferably in your field of concentration or from employers.
- 4. Submit official scores from an English proficiency test. Applications will not be processed until the required TOEFL score is received. A TOEFL score is required of all international graduate applicants whose native language is not English. The minimum TOEFL score accepted by the University of Denver Publishing Institute is 570 (paper-based), 230 (computer-based) or 88 (internet-based). Note: those students with bachelor's or master's degrees from institutions where English is the language of instruction and examinations are generally exempt from the English-test requirement (please submit proof with the application). IBT, CBT, or paper based. Our school code is 4842.
- 5. Submit a personal statement (essay). Write not more than two pages (double spaced) to explain why you are considering or are involved in a career in publishing and what personal characteristics, interests, and aspirations have led you to this choice. Please type your name, college, and graduation year in the upper right-hand corner of both pages of the statement.
- 6. Completed application.
- 7. Current resume or curriculum vitae.
- 8. Submit an original letter from your sponsor. This letter should detail a commitment to fully fund tuition, living expenses and fees for the course. Costs expected for the 2007 Publishing Institute are as follows:
 - Tuition: \$3950
 - Housing: \$950, double occupancy
 - Food: \$645, full meal plan + catered events
 - Miscellaneous Living Expenses: \$400